

Authors' guidelines for full paper submission

First A. Author^{1*}, Second B. Author², Third C. Author³

¹Institution of First Author

^{2, 3}Institution of Second and Third Author

e-mails: ¹firstauthorname@address.e-mail, ²secondauthorname@address.e-mail,
³thirdauthorname@address.e-mail

Keywords: Keyword 1, Keyword 2, Five keywords required

Abstract

This document contains the guidelines for preparation of full papers for the 9th International Conference on Contemporary Problems of Thermal Engineering - CPOTE2026. The instructions apply to all contributions, i.e. invited plenary and contributed papers. Template files are available on the conference website and can be downloaded for MS-Word processors. The instructions define the layout of the papers and the way of submission. Please mark the corresponding author with an asterisk* on the title page. Authors are kindly requested to prepare the manuscript using this template. The abstract should not exceed the first page of the manuscript.

1 Introduction

This document contains the guidelines for preparing a full paper for the 9th International Conference on Contemporary Problems of Thermal Engineering - CPOTE2026. To prepare a full paper for the conference, you should follow the appearance of the present document. All papers must be written in English. The length of the article should not exceed 12 pages.

2 Submission

The way of submission of a full paper is through the conference webpage (<https://cpote2026.s-conferences.eu/>).

Only papers formatted according to the present guidelines can be accepted.

2.1 Publication

Papers submitted to the CPOTE2026 conference will be a subject of a scientific review procedure. A set of contributed papers will be selected by Scientific Committee for post-conference publication in a Regular Journal or Special Issues of:

- Polish Academy of Science: Archives of Thermodynamics

- ELSEVIER: Energy
- ELSEVIER: International Journal of Hydrogen Energy
- GiG Research Institute: Journal of Sustainable Mining
- ELSEVIER: Renewable Energy

3 Layout

3.1 Format

The paper size is A4 – make sure that the settings in your word processor and PDF-converter are selected accordingly. The margins etc. can be seen from the present document (Top and Bottom 2.5 cm; Left and Right 2.5 cm). The font is “Times New Roman”, the size to be used is 11 pt. Direct formatting styles are listed in Table 1.

3.2 Title Page

The title page must give the title of the paper, all authors with their affiliation(s), five keywords, and the abstract. **The abstract must fit onto the first page.** The corresponding author should be marked with an asterisk*. In the upper right-hand corner, the conference name and location are printed. The title page shall appear as the first page of this document.

3.2.1 Equations

List of symbols can be placed below the equations or at the end of the article in section Nomenclature. Equations should also be numbered consecutively, and centred as presented by Eq.(1).

$$P_{k,el} = \frac{\dot{m}_k}{N_{el}} \quad (1)$$

\dot{m}_k stream of k -th harmful substance leaving balance boundary of power unit, kg/s,
 N_{el} net electric power, kW,
 $P_{k,el}$ amount of k -th harmful substance burdening the production of electricity, kg/kJ.

3.2.2 Tables and Figures

Tables and Figures should be centred, numbered consecutively, and have captions (see Figure 1 and Table 1). **Please do not abbreviate the words “Figure” and “Table”.** Tables should be as simple as possible (shaded areas should be avoided; fancy frames or borders around tables should not be used).



Figure 1: Logo of CPOTE2026

Table 1: Direct formatting styles

Style	Font
CPOTE_Title	Times New Roman 14, Bold
CPOTE_Authors	Times New Roman 11, Bold
CPOTE_Affiliation	Times New Roman 11
CPOTE_KeyWords_Abstract	Times New Roman 11
CPOTE_1Heading	Times New Roman 14, Bold
CPOTE_1Heading_Nonumbered	Times New Roman 14, Bold
CPOTE_2Heading	Times New Roman 12, Bold
CPOTE_3Heading	Times New Roman 11, Bold
CPOTE_Body_Text	Times New Roman 11
CPOTE_Tab_and_Fig	Times New Roman 11, Italic
CPOTE_Table_content	Times New Roman 11
CPOTE_References	Times New Roman 11
CPOTE_Nomenclature	Times New Roman 11

3.3 Citations

For citations, IEEE reference style should be used. References should be listed in the order of appearance in the text. Examples are given in the section “References” for articles in journals [1] and proceedings [2] as well as for books [3] and web sources [4].

4 Frequent mistakes

- Missing CPOTE header on the first page.
- CPOTE2026 header should only be present on the first page.
- Only authors' name and surname should start with a capital letter. (Correct: Name Surname / Wrong: NAME SURNAME)
- Authors' first names should not be written as initials. (Correct: Name A. Surname / Wrong: N.A. Surname)
- Do not put a dot at the end of the article title.
- Only the first word of the title should be started with a capital letter.
- Abstract too long; Abstract and Keywords should fit on the first page.
- First letter of each Keyword should be capitalized.
- Missing numbered headings or wrong numbering system is used.
- Subsection headings should not be indented.
- Paragraphs should not be indented.
- The spacing between paragraphs should be set as 3pt (please refer to the CPOTE_Body_Text style in the template).
- Equations should be centered.
- Equations are formatted in a different style than required in the template.
- The words 'Figure' and 'Table' should not be abbreviated in the caption.
- Figure and table captions should be italicized.
- Table captions should not be placed below the tables.
- Figure captions should not be placed above the figures.
- Poor quality of figures is used (e.g. too small size or too small font used).
- Tables are not formatted according to the template.
- Incorrect referencing system is used.

Appendix A

Technical details that are necessary to include, but interrupt the flow of the article, may be consigned to an appendix.

Nomenclature

If symbols are used extensively, paper should have a separate Nomenclature section placed near the end of the document. All symbols should be listed in an alphabetic order.

N_{el}	net electric power, kW,
$P_{k,el}$	amount of k -th harmful substance burdening the production of electricity, kg/kJ.

Acknowledgements

If appropriate ...

References

- [1] W. Stanek, L. Czarnowska, W. Gazda and T. Simla, "Thermo-ecological cost of electricity from renewable energy sources," *Renewable Energy*, vol. 115, pp. 87-96, 2018.
- [2] W. Stanek and T. Simla, "Comparison of hydrogen production methods basing on thermo-ecological cost," in *Proceedings of CPOTE 2020 - 6th International Conference on Contemporary Problems of Thermal Engineering*, Poland, 2020.
- [3] J. Szargut, *Exergy Method: Technical and Ecological Applications*, Witpress, 2005.
- [4] Poland's Data Portal, "Typical meteorological years and statistical climate data for Poland for energy calculations of buildings," [Online]. Available: <https://dane.gov.pl/pl/>. [Accessed 10 June 2022].